



MORETON IN MARSH TOWN COUNCIL

Minutes

10 September 2019

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Present: (Councillors) E Viviani (chair), H Darbyshire, C Hancox, D Henshaw, H Jeffrey.
Cllr M Berry, D Bryson, E Hamilton joined the meeting during item 3.

In Attendance: Six members of the public, County Councillor Nigel Moor, Town Clerk.

1 **Apologies** Apologies for absence were received from Cllr Burrows, Cllr Danks and Cllr Webster and were accepted by the Council.

2 **Declarations of Interest and Dispensations**
No declarations of interest from councillors on items on the agenda were received.

3 **Approval of Minutes**
The minutes of the meetings held on 13 August 2019 were confirmed as an accurate record.
Voting: 5 in favour, 3 absent

Declarations of Interest and Dispensations
Cllrs. M Berry, E Hamilton and D Bryson joined the meeting.
No declarations of interest from councillors on items on the agenda were received.

Approval of Minutes
The meeting of the Extra Ordinary Meeting held on 2 September 2019 were confirmed as accurate records of the meeting. Voting All (8) in favour.

4 **Matters Arising from the Minutes**
Request from GCC to support the Gloucestershire Economic Growth: **Capital Investment Pipeline (CIP) bid**. The Council is awaiting further information from GCC Highways following the meeting held on 24.7.19 as GCC's officer's views do not support the bid. Cllr Moor was asked who was in charge of the project and if the Global Transport Issues Study had superseded the CIP bid. Cllr Moor is attempting to arrange a meeting with CDC to discuss the matter further.
Cllr Moor was asked where the aims and scope of the 2 year Parking Programme were published.

5 **Clerk Report / Notices**

- **Litter Pick** - 21 September starting at 10am from the Town Council office.
- **Cotswold Conservation Board**. Amanda Jane Davis from Bourton on the Water Parish Council was elected as the parish representative for Parish Group 3.
- **Moreton Show**: Kindly provided complementary tickets which were allocated to the four plot winners from the Council's allotment competition and Cllr Hancox (chair of A&CWG) who received the 2nd prize on behalf of Hospital Road Allotments.

6 **Reports**
Police. A written report was received and noted.

Gloucestershire County Councillor, Nigel Moor.

- Described the Moreton Show as 'superb'.
- 801 Bus: Now has a faster service to Cheltenham. GCC are negotiating with the developers of Dunstall Farm for money to increase the frequency of the service and real time information in the bus shelter by the hospital.
- From 27th October Fossebridge Recycling Centre will be open between 10am - 4pm (winter hours).

- Moreton Park road adoption should happen after Cala have completed weed spraying and gully clearing work.
- Blenheim Meadow the lighting scheme will ideally be completed by the end of October.
- Air Balloon (the missing link A417). Public consultation will take place prior to a planning application in 2020.
- Climate Change Emergency. GCC is asking residents to fill in a survey (see GCC website). There have been 50 applications to date for a Climate Change Youth Panel.
- Consultants have been appointed to develop a rail strategy.
- Dunstall Farm Planning application – awaiting a response from GCC Highway: The proposals are still being closely examined by officers.

Discussion:

- 801 bus. Could extra funding be used to provide a service for the smaller villages around Moreton. Money given to Cotswold Friends is mainly used for hospital visits. Could a bus service to Banbury be supported as services at Cheltenham Hospital are being reduced.
- Hospital Services. The Council asked to be consulted prior to changes in service provision. Cllr Moor suggested the Council should make a presentation to the Scrutiny Committee to highlight concerns about provision in the North Cotswolds.
- Rail Strategy. Cllr Moor offered to arrange a meeting between the consultants and the Council.

Cotswold District Councillors Clive Webster and Rachel Coxcoon

A written report was received and noted.

7 Public Session

- Members of the Croquet Club outlined the historic association of the sport with Moreton and asked the Council to support the proposal to establish a club in Redesdale Place (item 10).
- The Council was asked to support proposed speed restrictions by GCC particularly in Moreton Park (item 11).

8 Trespassers

Cllr Viviani summarised the actions agreed at the Extra Ordinary Meeting held on 2nd September in response to trespassers on Queen Victoria Gardens.

It is known that the single trespasser on Blenheim Meadow has been offered accommodation.

RESOLVED The clerk to send a letter to the police requesting that they serve notice on the trespasser on Blenheim Meadow. Council agreed that there was no need for a solicitor to be employed at this stage. Voting: All (8) in favour.

RESOLVED To approve any clean-up costs that could be incurred once the trespasser has been removed. Voting: All (8) in favour.

9 QVG Stream Clearance

RESOLVED To approve a quote of £734.49 from the Council's nominated contractor (West Oxfordshire District Council) to remove invasive weeds from the bed of the stream in QVG.

Voting: 7 in favour, 1 against.

10 Croquet Club

RESOLVED - To agree in principle to lease part of the land behind the Bowls Club for the creation of Croquet Lawns and associated space to enable the formation of a Moreton-in-Marsh Croquet Club to progress site plans, funding and the details of the lease agreement.

Voting: All (8) in favour.

RESOLVED Clerk to contact the adjacent landowner to Redesdale Place about a fence that has been rebuilt on Council land. Voting All (8) in favour

11 Standing Orders TO REVIEW Standing Orders and to consider proposed amendments

RESOLVED

To retain unchanged Standing Order 1c, 4dvi & 4dvii, 9g

To reinsert 25iv "All arranged meetings on Council business, conducted with outside people or agencies must always have two councillors present."

To amend Standing Orders:

- 3e The public will be allowed to raise matters that are not on the agenda but the chair will prioritise those that relate to the business on the agenda.
- 4dii Committees and working groups rather than the Council will decide how often they meet.
- 5jxx S137 payments to be noted rather than reviewed.
- 25iii to read 'Contact, communicate or correspond with third parties on behalf of the Council without prompt notice to the Clerk and circulation to all councillors'.

The amended Standing orders to be approved at the Council meeting to be held on 24.9.19.

12 Climate Change

- a) **RESOLVED** Moreton in Marsh Town Council acknowledge a climate change emergency similar to Government, GCC and CDC and will investigate what the parish council can do.
Voting: All (8) in favour.
- b) Councillors to notify the clerk if they wish to attend the climate change events organised by GRCC and the Rotary Club.

13 Statutory Consultation Amended Speed Limits in Moreton

It was agreed that Cllr Viviani and Cllr Berry would amend the consultation map and give reasoned arguments for extending the 20mph zone. A response to GCC would be submitted following approval of the amendments by the Council at the meeting to be held on 24.9.19.

14 Office Porch Repairs

RESOLVED To seek further quotes to replace the 2 posts supporting the office porch with hardwood posts and to award the contract as a matter of urgency based on the quotes and best value.
Voting 7 in favour. Cllr Berry absent for this item.

15 Allotment deposits £35

RESOLVED To charge new tenants a £35 deposit to cover the cost of clearing plots if left in a poor condition and which will be reviewed on a yearly basis.
Voting 7 in favour Cllr Jeffrey absent for this item

16 Correspondence*

- a) **ANPR Speed Cameras** Speedwatch asked the Council for a decision on funding cameras. Councillors were disappointed that the data collected by the cameras (because they are not the Home Office approved type) was not stored on the national data base, which meant they could not be used to prosecute those exceed the speed limit or be used for crime detection. It was agreed to defer a decision on ANPR awaiting further information.
- b) **Skate Park** The police have forwarded a request from the youth for bin, shelter at the skate park and Redesdale Place. It was agreed to defer any decision until detailed proposals from the croquet club are known and the outstanding expenditure on the MUGA agreed.

RESOLVED It was agreed to extend the meeting by 15 minutes. All in favour.

- c) **Christmas Lights and Market** Cllr Hamilton declared an interest.
RESOLVED The Council supports the proposed Christmas Lights and Market event and the temporary road closure on Saturday 30th November 2019. 7 in favour, EH abstained.

17 Accounts

- a) **RESOLVED** To approve the list of payments and debit card payments. All in favour
- b) Council received a financial summary of all accounts held by the Council
- c) Chairman verified the accuracy of the Bank Reconciliation
- d) Council received the budget v spend comparison report with accompanying notes.

18 Lych Gate Repair, Top Cemetery

4 quotes were originally received, one contractor withdrew and further information was sought from the lowest two contractors remaining.

RESOLVED to accept the quote of £2475:00 + VAT from Pyments of Campden Ltd. to carry out the repair work on the lych gate. Voting 7 in favour, Cllr Bryson absent for this item.

19 Grant Application

RESOLVED To approve a S137 grant of £500 to Cotswold Friends to support their befriending services. Voting 4 in favour, 2 against, 2 abstentions.

RESOLVED It was agreed to extend the meeting by a further 15 minutes. All in favour.

20 Training

Amendment agreed. To add 'plus one other councillor' to the proposal for 20a

- a) **RESOLVED** To delegate to Personnel Committee, or chair of Personnel plus one other councillor if no meeting is held within the timescale required, responsibility for identifying and approving training courses for the staff. Voting All (8) in favour.
- b) **RESOLVED** For the clerk to organise necessary H&S training as required (e.g. manual handling, COSHH) Voting All (8) in favour.

21 Meeting Reports

- a) Council noted the following minutes
 - A & C Working Group held 14 August
 - Planning Committee meeting held on 19 August & 2 September 2019
- b) Update on main points arising from other meetings & events etc.
 - GWR Customer / Community Improvement Fund: Cllr Viviani informed the Council that a bid had been submitted to GWR for funding for display boards in the Redesdale Hall, a cycle shelter at the station and improved cycle racks in the High Street.
 - Updated notes from the informal Phase 2 parking meeting were received. It was agreed that a formal meeting would be needed to discuss parking matters, date to be confirmed.

22 Close of Meeting 9.35pm

Next Council meeting 24th September 2019 at 6.30pm

Expenditure transactions – Approved payments

Tn no	Cheque	Gross	Headin	Invoice	Details	Cheque
					date	
2807			£130.83	2400/5	09/08/19	Richard Coglan Ltd - Photocopies
2813	005868		£90.00	2400/6	17/08/19	Julia Kisiel - Office cleaning
2814			£34.41	2400/1	29/08/19	British Gas - Electricity 28 July - 27 August 2019
2812	005837		£123.00	9100/1	30/08/19	St David's Centre - Hall hire
2808	005866		£1,000.00	9100/2	02/09/19	Community Mentoring & Support CIC - Staff costs
2809	BACS		£60.00	7010/2	04/09/19	Lechlade On Thames Town Council - Training - Better Councillor DB

Retrospective Payments

Amazon, stationery & ink £59.14,
Fosseway Garden Centre combination tool £1071

Pre-payment

Lechlade on Thames Town Council – Better Councillor Training (DB)

Signed

Dated