

## MORETON-IN-MARSH TOWN COUNCIL

	<b>MINUTES</b> for Estates & Community Committee <b>Date:</b> 7 <sup>th</sup> July 2021	
	<b>Council Offices:</b>	Old Town Moreton in Marsh Gloucestershire GL56 OLW
	<b>Telephone:</b>	01608 651448

### MINUTES – Estates & Community Committee Meeting held on 7<sup>th</sup> July 2021 at 6.30pm

Present: (*Councillors*) O Jobson (OJ), E Hamilton (EH), B Hardy (BH), M Berry (MB) & D Henshaw (DH)

In Attendance: Assistant Clerk (AC)

No.	ITEM	Action – Who & When
1	<b>Election of Chairperson</b> <b>RESOLVED</b> to elect Cllr O Jobson as Chairperson. <b>Proposed</b> by Cllr DH. Seconded by Cllr EH. <b>VOTING: All in favour.</b>	
2	<b>Election of a Vice-Chair or Co-Chair</b> To investigate the need for a Vice or Co-Chair at a later date.	
3	<b>Apologies for Absence</b> Councillors C Webster & J Blackbeard	
4	<b>Declarations of Interests and Dispensations:</b> a) Declarations: Cllr Henshaw declared an interest in Item 18. b) Dispensations: None requested	
5	<b>Public Participation</b> No members of the public were present.	
6	<b>Minutes</b> <b>RESOLVED</b> to agree the minutes of the meeting of Estate Management Committee held on 18 <sup>th</sup> April 2019 as an accurate record of that meeting. <b>VOTING: 2 in favour. 3 abstentions.</b> <b>RESOLVED</b> to agree the minutes of the meeting of Youth, Events & Sports Committee held on 21 <sup>st</sup> May as an accurate record of that meeting. <b>VOTING: 2 in favour. 3 abstentions.</b>	Update Docs. Clerk 8.7.21
7	<b>Matters Arising from the Minutes</b> None	

8	<p><b>Receive the Committee Terms of Reference approved by Council on 30/06/2021.</b> The Committee received and agreed the Terms of Reference. <b>VOTING:</b> All in favour</p>	
9	<p><b>MUGA London Road – to consider current situation and further action or investigation required for a future consideration</b></p> <p>Councillors visited the site prior to the E&amp;C meeting to approve the positioning of the gym equipment that the supplier, Caloo Ltd, had suggested for placement. After looking at the space available and the proposed positioning, committee agreed to ask for another site survey.</p> <p><b>To consider a communication to the parish to inform them of the new equipment.</b> Deferred until an installation date had been finalised.</p> <p><b>To consider a ‘open day’ with employed personal trainer.</b> Agreed to contact FIT to find out exact management of the site and enquire about FIT advertising packs for ‘Have a Field Day’.</p> <p><b>To review current situation regarding the jogging track and existing fencing and identify future requirements.</b> The fence was now in place and there was probably little that could be done apart from a sub-standard gate that had been replaced now had a catch missing that needs replacing. Pictures had been taken of the jogging track showing the weeds coming through the surface and small craters beginning to form along with the grass growing over the track as no edging was in place. All agreed that the contract/specification would need looking at to investigate work quoted for/provided was correct and any warranties in place to correct faults. Cllr B Hardy agreed to take on the project. Proposed OJ. Seconded: EH. <b>VOTING: All in favour</b></p>	<p>MB to contact Caloo to arrange a site visit. 11.7.21</p> <p>AC Next Meeting</p> <p>BH Report for next meeting</p>
10	<p><b>To update on the 5/7/2021 meeting regarding the Filming Request, Stockwells</b> Deferred to next meeting</p>	
11	<p><b>Town Council High Street Greens and Tree Gardens – to consider the current situation and further action or investigation required for further consideration</b> Deferred to next meeting</p>	
12	<p><b>CDC Welcome Back Fund</b> Deferred to next meeting.</p>	
13	<p><b>Grass Cutting – to consider the current situation and further action or investigation required for further consideration.</b> Deferred to next meeting</p>	

14	<p><b>To consider a response to the Consultation about Dog Fouling and the renewal of a Public Spaces Protection Order (PSPO) Anti-Social Behaviour Crime and Policing Act 2014</b></p> <p>Deferred to next meeting</p>	
15	<p><b>Queen Victoria Gardens – to consider current situation and further action or investigation required for further consideration</b></p> <p><b>To consider the QVG Play Area following informal Council discussions of 6 July 2021</b>  The Estates &amp; Community Committee does consider the specifications in the QVG Tender fit for purpose and recommends the consideration of assessing the tender bids  <b>Proposed: BH. Seconded: OJ. VOTING: All in favour.</b></p> <p><b>To consider ROSPA Play Inspection Report and Gloucestershire Playing Fields Report (if received).</b>  Item deferred</p> <p><b>To consider any action required in relation to the pedestrian bridge access from Hospital Road.</b>  Item deferred.</p> <p><b>To consider the grass cutting requirements for QVG and response to resident on the matter (taking account of Item concerning Grass Cutting and work undertaken within the Wildtowns Project).</b>  Item deferred.</p> <p><b>To consider a site visit by Committee.</b> Item deferred.</p> <p><b>To consider the approach to GCC concerning safety barriers alongside the A429.</b>  Item deferred</p>	
16	<p><b>Allotment &amp; Cemetery Working Group – to consider current situation and further action or investigation required for further consideration.</b></p> <ul style="list-style-type: none"> <li>• The Terms of Reference for the Working Group were received and agreed.</li> <li>• Cllrs E Hamilton, M Berry and D Henshaw were appointed onto the Working Group.</li> <li>• The minutes of the Allotments &amp; Cemeteries Committee Meeting held on 10<sup>th</sup> February 2020 were received and approved.</li> <li>• A tour of 3 Allotment Sites and Top Cemetery will take place on Wednesday 4<sup>th</sup> August by Estates &amp; Community Committee and Site Representatives of the Allotments and Cemetery Advisor will be invited.</li> <li>• Costs to be investigated for Headstone Testing which is due in 2021.</li> </ul> <p><b>VOTING: Proposed by EH. Seconded by BH. All in favour.</b></p>	<p>AC 15.8.21</p>

17	<b>Wildtowns Project - to consider current situation and further action or investigation required for future consideration.</b> Deferred to next meeting.	
18	<b>Redesdale Place Council Land - to consider current situation and further action or investigation required for future consideration.</b> Deferred to next meeting.	
19	<b>RoSPA Play Area Inspection Reports</b> Deferred to next meeting	
20	<b>Trees - to consider current situation and further action or investigation required for future consideration.</b> Deferred to next meeting	
21	<b>CDC Green Infrastructure Strategy</b> Deferred to next meeting	
22	<b>Agree dates of future Estates &amp; Community Meetings</b> Estates & Community Committee – Thursday 15 <sup>th</sup> July 2021 Allotment & Cemeteries – Wednesday 4 <sup>th</sup> August 2021	
23	<b>Close of Meeting:</b> 8.10pm	
	<b>Signed and dated</b>	