

# MORETON-IN-MARSH TOWN COUNCIL

	<p style="text-align: center;"><b>MINUTES of Estates and Community Committee 9<sup>th</sup> December 2021</b></p> <p>Council Offices, Old Town, Moreton-in-Marsh GL56 0LW Telephone: 01608 651448 E <a href="mailto:clerk@moretoninmarshtowncouncil.gov.uk">clerk@moretoninmarshtowncouncil.gov.uk</a> <a href="http://www.moretoninmarshtowncouncil.gov.uk">www.moretoninmarshtowncouncil.gov.uk</a></p>
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## Minutes of the Estates and Community Committee

Held at Council Offices on 9<sup>th</sup> December 2021 at 6.30pm

**Present:** Cllrs C Webster, E Viviani, M Berry, J Blackbeard

**In attendance:** Assistant Clerk, Clerk

### MINUTES

ITEM	TITLE	ACTION WHO & WHEN
1	<p><b>Apologies were received and accepted</b> for Cllrs Jobson (Chair) and B Hardy</p> <p><b>RESOLVED:</b> To elect Cllr Webster as Chairperson for the meeting</p> <p><b>Proposed:</b> MB <b>Seconded:</b> EV <b>Record of Voting:</b> All in favour</p>	
2	<p><b>Declarations of Interests and Dispensations:</b></p> <p>Cllr Webster declared an interest in Item 7e</p> <p>Cllr Blackbeard declared an interest in Item 6 and 7b</p> <p>Cllr Berry declared an interest in Item 6</p>	
3	<p><b>Public Participation:</b> No members of the public were present</p>	
4	<p><b>Minutes:</b></p> <p><b>RESOLVED:</b> To confirm the minutes of the meeting held on 14<sup>th</sup> October 2021 as a true and accurate record of the meeting with the following amendments:</p> <ul style="list-style-type: none"> <li>• Item 3 - replace with, "A member of the public expressed an interest, and supported the museum proposal, made suggestions, and asked for feedback."</li> <li>• Item 7 - 1st paragraph, delete 'd' so sentence reads 'an other interest' rather than 'and other interest.'</li> <li>• Item 7 – 3rd paragraph to read 'Cllr Blackbeard presented her report with additional supporting information to the presentation'</li> <li>• <b>Proposed:</b> JB <b>Seconded</b> MB <b>Record of Voting:</b> 2 in favour, 1 abstention.</li> </ul>	
5	<p><b>Matters Arising from the Minutes</b></p> <p>a) <b>Croft Allotment Issues:</b> The resident had received the letter agreed at last meeting and had further queries. A final response to</p>	<p><b>AC/Clerk to send letter</b></p>

	<p>be sent to the resident advising any further engagement to be dealt with through the council's solicitor</p> <p><b>PROPOSE:</b> To agree and send the final letter to the resident, send all correspondence and instruct the solicitor to register the outstanding land and to contact the developer to go ahead with the hedging</p> <p><b>Proposed:</b> MB <b>Seconded:</b> CW <b>Record of Voting:</b> 3 in favour, 1 abstention</p> <p>An allotment tenant on the site had apologised for recent anti-social behaviour</p> <p>Clerk left the meeting at 7.30pm</p> <p><b>b) Item 5c - Caloo Gym Equipment repaired:</b> Informed by Caloo that repairs to the bent arm on one of the pieces of equipment had now been repaired. Cllr Blackbeard offered to check if this had taken place.</p> <p>The missing piece of equipment is still due to be in place by the end of January 2022</p> <p><b>c) Item 5d - CDC Welcome Back Fund:</b> Bid was successful and next steps are to arrange a meeting to discuss design and materials in January 2022</p> <p><b>d) Item 8C - 2022 Austin Centenary Event:</b> Possibly members only event. No action required</p> <p><b>e) Item 8d - Trees/Shrubs planted on Mosedale roundabout:</b> Send request to GCC Highways if not already done so</p> <p><b>f) Item 9a – Town Christmas Tree donation:</b> Donation sent to Moreton Christmas Lights Committee for the two Town Christmas trees</p> <p><b>g) Item 9B – Remembrance Day Parade:</b> Although no Parade took place again this year due to rising Covid-19 cases, a slightly longer service was held at War Memorial which was very successful. Thanks given to all involved, councillors, staff and attending members of the public. An action plan for 2022 to be looked at early next year</p> <p><b>f) Item 9c – The Queen's Platinum Jubilee Celebrations Working Group:</b> To be assessed after budget setting has taken place in January 2022</p> <p>Clerk returned to the meeting at 7.37pm</p>	<p><b>Clerk to instruct the solicitor based on the correspondence to date</b></p> <p><b>Cllr JB to check and take photographic evidence</b></p> <p><b>AC/Clerk</b></p> <p><b>AC – to be put on the agenda in February</b></p>
6	<p><b>Allotment &amp; Cemeteries Working Group</b></p> <p><b>a) PROPOSE</b> to recommend Council approve an increase in the allotment tenancy fee to £25 from 1<sup>st</sup> April 2022</p> <p><b>b) PROPOSE</b> to recommend Council approve an increase to the allotment plot deposit to £50 from 1<sup>st</sup> April 2022</p> <p><b>d) PROPOSE</b> to recommend Council approve an increase in Cemetery fees by 7% from 1<sup>st</sup> April 2022</p> <p><b>Proposed a, b &amp; d:</b> CW <b>Seconded:</b> MB <b>Record of Voting:</b> All in favour</p> <p><b>c) PROPOSE</b> to recommend to Council adoption of the following policies: Pond Policy, Hen Keeping Policy, Rabbit Keeping Policy and</p>	<p><b>AC to put on next Council agenda in January</b></p> <p><b>AC to effect changes and put</b></p>

	<p>Bee Keeping Policy after grammatical, stye and abbreviation changes are made  <b>Proposed:</b> MB <b>Seconded</b> CW <b>Record of Voting:</b> All in favour  working group thanked for work in reviewing policies  <b>e) PROPOSE</b> to accept the recommendation to approve the purchase of 21 tonnes of pea shingle at £37.50 per tonne to complete the paths in Top Cemetery  <b>Proposed:</b> MB <b>Seconded:</b> EV <b>Record of Voting:</b> All in favour  <b>f) PROPOSE</b> EROB's for burial and Ashes plots to be extended to 75 years  <b>Proposed:</b> MB <b>Seconded:</b> EV <b>Record of Voting:</b> All in favour  <b>g) PROPOSE</b> to accept the recommendation to engage Independent Memorial Inspections to undertake the five yearly testing of memorials in the Town's cemeteries  <b>Proposed:</b> MB <b>Seconded:</b> EV <b>Record of Voting:</b> All in favour</p>	<p><b>on Council agenda in January 2022</b></p> <p><b>AC to order for January 2022</b></p> <p><b>Clerk/AC January 2022</b></p>
7	<p><b>Correspondence</b>  <b>a) QVG Bridge from Hospital Rd</b>  <b>PROPOSE</b> the following:</p> <ul style="list-style-type: none"> <li>• CDC Ward Councillor to contact CDC regarding drainage from new Hospital Road development into the river</li> <li>• To contact Deeley Homes and ask if they would consider a contribution to any works necessary</li> <li>• Request a current assessment from B A Hull</li> </ul> <p><b>Proposed:</b> CW <b>Seconded:</b> MB <b>Record of Voting:</b> All in favour  <b>b) Spring Market</b>  <b>PROPOSE</b> To suggest a one day market and advise the fee required. To seek further information from the organisers, dates etc and engage with businesses on their views  <b>Proposed:</b> CW <b>Seconded:</b> JB <b>Record of Voting:</b> All in favour</p> <p><b>8.30pm PROPOSE:</b> to extend the meeting by 20 minutes  <b>Proposed:</b> CW <b>Seconded:</b> EV <b>Record of Voting:</b> <b>All in favour</b></p> <p><b>c) Flood Warden Scheme</b>  <b>PROPOSE</b> The Town Council notes that this scheme is mainly a liaison role and believes it discharges these duties itself through Town Council Emergency Plan  <b>Proposed:</b> CW <b>Seconded:</b> EV <b>Record of Voting:</b> 3 in favour, 1 abstention</p> <p><b>d) Visit to Blenheim Estate and associated complaints</b></p> <ul style="list-style-type: none"> <li>• WODC to be contacted for a quote to clear the vegetation to the rear of a property in Beceshore Close to ensure the situation can be investigated for the resident and REMUS to be advised of their land area of responsibility</li> </ul> <p>Cllr Blackbeard left the meeting at 8.45pm</p> <ul style="list-style-type: none"> <li>• Works to the small area in Blenheim Estate identified as being constantly forgotten or missed by contractors will be included in the first cut of the grass cutting season in 2022</li> <li>• Council Workman requested to cut back bushes</li> </ul>	<p><b>CW</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>AC to contact WODC and MB/EV Authorised to meet on site</b></p> <p><b>March/April 2022 January/February 2022</b></p>

	<b>8.50pm PROPOSE:</b> to extend meeting by 15 minutes <b>Proposed:</b> CW <b>Seconded</b> EV <b>Record of Voting:</b> All in favour	
	<b>e) Christmas Market rearranged for 18<sup>th</sup> December 2021</b> noted <b>f) Response to GCC's Duty to Co-operate Scoping Consultation on Waste Management</b>  Clerk left the meeting at 9pm  <b>PROPOSE:</b> to complete consultation online <b>Proposed</b> CW <b>Seconded</b> MB <b>Record of Voting:</b> All in favour	<b>Completed during the meeting</b>
<b>8</b>	<b>Events</b> <b>a) The Queen's Platinum Jubilee</b> <ul style="list-style-type: none"> <li>• <b>Queen's Green Canopy Tree Planting Scheme</b> Next steps to agree where the two trees are to be planted</li> </ul>	<b>Cllr EV</b>
<b>9</b>	<b>Date of Next Meeting:</b> 13 <sup>th</sup> January 2022	
<b>10</b>	<b>Close of Meeting:</b> 9.05pm	

Signed.....

Date .....