

MORETON-IN-MARSH TOWN COUNCIL

	AGENDA Allotment & Cemeteries Committee 6th July 2023 at 6.30pm Council Offices, Old Town, Moreton-in-Marsh GL56 0LW Telephone: 01608 651448 clerk@moretoninmarshcouncil.gov.uk www.moretoninmarshcouncil.gov.uk
---	--

Notice of Meeting of Allotment & Cemeteries Committee

To Allotment & Cemeteries Committee

Members of the Allotment & Cemeteries Committee are hereby summoned to attend for the purpose of transacting the business set out below. All residents of the parish and press are welcome to attend unless members vote to make the meeting private for specific confidential personnel, legal or financial reasons. Enquiries can be made by emailing clerk@moretoninmarshcouncil.gov.uk

Signed: Sarah Hart (Clerk)

Date: 29th June 2023

AGENDA

ITEM	TITLE
1	To ELECT a Chairperson
2	Committee Membership 1. To IDENTIFY Allotment & Cemetery Representatives
3	To RECEIVE and ACCEPT Apologies for Absence
4	Declarations of Interests and Dispensations 1. To RECEIVE any declarations of interest on any items on the agenda 2. To CONSIDER any requests for dispensation relating to items on the agenda
5	To APPROVE Minutes of the meeting held on 2 nd March 2023
6	Terms of Reference To REVIEW the TOR/delegations and AGREE recommendations for Council. Document circulated
7	Cemeteries 1. Report from Cemetery Advisor 2. To CONSIDER membership of the Institute of Cemetery and Crematorium Management (ICCM) iccm-uk.com/iccm/ 3. Any other business relating to town cemeteries
8	Cemetery Rules & Regulations To REVIEW and AGREE recommendations for Council. Document circulated
9	Tree Management

	To DISCUSS if a Tree Policy is required for future management of trees located on Allotment and Cemetery sites and AGREE recommendations to Council. Documents circulated.
10	<p>Allotment Reports</p> <p>1. University Site</p> <p>a) Report from Site Representative</p> <p>b) To NOTE an emergency cut to the grass area at the entrance to the site to allow access to mains utilities for trough repairs and temporary location for pond weed removal from Horsepool</p> <p>c) To CONSIDER placing the grass area onto the grounds maintenance contract to be cut on a regular basis</p> <p>d) Any other business related to the site</p> <p>2. Croft Site</p> <p>a) Report from Site Representative</p> <p>b) To CONSIDER strimming overgrown vacant plots</p> <p>c) Any other business related to site</p> <p>3. Hospital Road Site</p> <p>a) Report from Site Representative</p> <p>b) Any other business related to site</p>
11	Any other items to be put forward for the next meeting
12	Date of Next Meeting 7 th September 2023
13	Close of Meeting