

# MORETON-IN-MARSH TOWN COUNCIL

	<p><b>MINUTES of Allotment &amp; Cemeteries Committee Meeting 7<sup>th</sup> September 2023 at 6.33pm</b></p> <p>Council Offices, Old Town, Moreton-in-Marsh GL56 0LW Telephone: 01608 651448 <a href="mailto:clerk@moretoninmarshtowncouncil.gov.uk">clerk@moretoninmarshtowncouncil.gov.uk</a> <a href="http://www.moretoninmarshtowncouncil.gov.uk">www.moretoninmarshtowncouncil.gov.uk</a></p>
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**Present: Councillors (Cllrs) M Berry & E Viviani**  
**Cemetery Advisor: P Allen**  
**Site Representatives: R Mason**

**In attendance: Deputy Clerk**

ITEM	TITLE
1.	<b>PROPOSE to ELECT R Mason as Chairperson. Proposed MB. Seconded EV. All In favour</b>
2.	<b>No apologies</b> were received
3.	<b>Declarations of Interests and Dispensations</b> a) No declarations of interest were received on any items on the agenda b) No requests for dispensation were made relating to items on the agenda
4.	<b>Minutes of the meeting held on 6<sup>th</sup> July 2023 were APPROVED</b> as a true and accurate record of the meeting. <b>Proposed: EV. Seconded: MB. All in favour</b>
5.	<b>Cemeteries</b> <b>1. Cemetery Advisor Report</b> a) <b>Pillbox</b> – ongoing. Quotes still need to be obtained for stripping and replacement of existing render b) <b>Tree Canopies, Top Cemetery</b> – ongoing. Work to finish the remaining two pathways are scheduled for late Autumn. c) <b>Top Cemetery Pathways – ongoing.</b> The cost of resin paving to be investigated d) <b>Grasscutting</b> – contracted grasscutting has improved in both Top and Bottom Cemeteries, although the East corner of the Bottom Cemetery, to the left on A44 needs strimming. The centre path in Bottom Cemetery needs some attention to ensure it remains a pathway and not just a grass area. Request the council workman takes a look and advises if he has capacity to do the work. e) <b>Soil</b> had been dumped in Top Cemetery and will need to be investigated as all excess should be removed by contractors f) <b>Membership of NAMM</b> – cost to be investigated

	<b>2. No other business in relation to cemeteries</b>
<b>6.</b>	<b>University Site Representative</b> It was <b>AGREED</b> to let the tenants of University Site <b>DECIDE</b> who they would like to see as the site representative. Deputy Clerk to email/send a letter to all tenants
<b>7.</b>	<b>Allotments awards presentation</b> It was <b>DECIDED</b> to arrange the presentation for Saturday 28 <sup>th</sup> October 2023
<b>8.</b>	<b>Moreton-in-Marsh Community Orchard</b> The Proposal from resident to have a community orchard on one of the town council allotment sites to take advantage of GCC free tree scheme was not considered viable due to tenancy agreement issues. However the committee <b>RECOMMENDED</b> that it be put to Council for them to consider an alternative site
<b>9.</b>	<p><b>Allotment Reports</b></p> <p><b>1. University Site</b></p> <p>a. No Report from Site Representative</p> <p>b. Other items discussed:</p> <ul style="list-style-type: none"> <li>• To look at the central pathway through the site to level up</li> <li>• Annual skip</li> <li>• 6 plots are currently vacant on the site with 1 person on the wait list</li> </ul> <p><b>2. Croft Site</b></p> <p>a. Report from Site Representative The central path will need looking at due to the grass centre being higher than the tracks. Vacant plots need to be strimmed as very overgrown. Deputy Clerk confirmed cultivation letters had been sent out and cost for getting vacant plots strimmed were being obtained.</p> <p>b. There are currently 9 vacant plots on the site with 3 people on the wait list</p> <p><b>3. Hospital Road Site</b></p> <p>a. No Report from Site Representative</p> <p>b. There are no vacant plots on the site with 2 people on the wait list</p> <p>Deputy Clerk advised that a plan needs to be drawn up on how the plots are managed when not tenanted immediately after they are given up ie: covered to stop growth/grass and who will do it</p>
<b>10.</b>	<b>Items to be put forward for the next meeting</b> To look at membership of NAMM and associated cost (Item 5.1f)
<b>11.</b>	<b>Date of Next Meeting</b> 2 <sup>nd</sup> November 2023
<b>12.</b>	<b>Close of Meeting</b> 7.59pm

Signed.....

Date.....