

MORETON-IN-MARSH TOWN COUNCIL

	<p>COUNCIL MEETING NOTICE Date: Tuesday 5th March 2024 Time: 6:30PM</p> <p>Venue: Council Offices, Old Town, Moreton-in-Marsh GL56 0LW Telephone: 01608 651448 E clerk@moretoninmarshtowncouncil.gov.uk www.moretoninmarshtowncouncil.gov.uk</p>
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Notice of a Meeting of the Council

To Moreton in Marsh Town Councillors

Members of the Council are hereby summoned to attend for the purpose of transacting the following business set out below.

All members of the public and press are welcome to attend unless members vote to make the meeting private for specific confidential personnel, legal or financial reasons.

Enquiries can be made by e-mailing Town Clerk: clerk@moretoninmarshtowncouncil.gov.uk

Sarah Hart, Clerk 28th February 2024

AGENDA

ITEM	TITLE
1.	Apologies To RECEIVE apologies for absence.
2.	CO-OPTION a) To co-opt a new councillor to the current vacancy. Confidential documents circulated.
3.	Declarations of Interests and Dispensations a) To RECEIVE declarations of interests from councillors on items on the agenda. b) To CONSIDER any requests for dispensation relating to items on the agenda and those made in writing relating to pecuniary interests.
4.	To NOTE reports from County and District Councillors.
5.	Public Participation Members of the public may speak at a meeting, limited to 3 minutes individually and 20 minutes collectively unless directed by the Chairman, who may choose to prioritise contributions relating to items on the agenda.
6.	Minutes a) To AGREE as accurate and SIGN the minutes of 6 th February 2024. b) To AGREE as accurate and SIGN the minutes of 20 th February 2024.
7.	Finance a) To APPROVE the list of payments. b) To NOTE the January finance reports. c) To NOTE the clerk approved a transfer of £10k from CCLA to Lloyds for cashflow purposes. d) To NOTE a transfer of £80k from Evelyn (approved by council on 09/01/24) was requested by the clerk on 25/02/2024 and will go via the Lloyds account for cashflow purposes. e) To NOTE transfers from Unity incur a fee of £28 each, transfers from Evelyn and CCLA have no fee. f) To APPROVE a transfer of £125,062.64 from Evelyn (£85,062.64 to replenish Unity and CCLA and £40,000 for cashflow in current account before April precept comes in).

	<p>g) To APPROVE a transfer of £4,800 from CCLA (potential VAT element of grasscutting).</p> <p>h) To APPROVE a transfer of £70,262.24 from Unity (£61,638.04 for reserve expenditure and £8624.60 to cover remaining shortfall for end of year payments).</p> <p>i) To CONSIDER making a partial payment for grasscutting for 23/24 unless a satisfactory revised invoice is received in time for the meeting.</p> <p>Documents circulated.</p>
8.	<p>Local Plan</p> <p>a) To CONSIDER writing to Cotswold District Council regarding their approach to communication with residents and the Town Council in relation to the Local Plan consultations.</p>
9.	<p>Personnel Committee</p> <p>a) To CONSIDER the following recommendations from the Personnel Committee:</p> <ol style="list-style-type: none"> i. To AGREE to the installation of a suitable secure counter as soon as possible in the council foyer. ii. To AGREE to the purchase of a mobile phone for offsite use. iii. To APPROVE the revised Training and Development policy. iv. To APPROVE the revised Health and Safety policy.
10.	<p>Spring Litter Pick</p> <p>To AGREE a date for the Spring Litter pick.</p> <p>To AGREE a lead councillor for the Spring Litter pick.</p>
11.	<p>Vehicle Activated Sign (VAS)</p> <ol style="list-style-type: none"> a) To NOTE that Gloucestershire Highways require the council to identify 3 locations for the VAS sign. b) To NOTE the Community Speedwatch group have suggested 3 locations. c) To DECIDE 3 locations for the VAS sign. <p>Document circulated.</p>
12.	<p>Correspondence</p> <ol style="list-style-type: none"> a) To CONSIDER a request for permission for temporary pedestrian signage in QVG for Moreton Show. b) To NOTE reports from the Youth Club. c) To NOTE an invitation from CDC to all councillors to discuss the Cotswold District Council parking strategy on April 11th 2024 has been circulated. d) To CONSIDER a request from the Christmas Lights Switch on Committee that the date for this year be Saturday 23rd November 2024. e) To CONSIDER a response to a request from a resident for weekly activities for locals. f) To CONSIDER a response to Moreton Scout Group Executive to book the High Street parking area from Corders Lane to the War Memorial on Sunday 7 July 2024 for their annual street fayre fund raiser. g) To CONSIDER a response to Gloucestershire Fire and Rescue Service's request to advertise their recruitment banner. h) To CONSIDER a response to a resident regarding metal detecting in Moreton. i) To CONSIDER getting a quote for the services of LPR (Land and Property Registration) to finalise registration and consolidate documentation of the council's land assets. j) To NOTE correspondence regarding anti-social behaviour at QVG, parking on the High Street Greens and the newly formed High Street Gardeners - and DECIDE whether to take any further action. k) To CONSIDER a communication from the Community Speedwatch Group regarding fixed Speedwatch cameras and DECIDE next steps.
13.	<p>Tree Survey</p> <p>a) To receive the annual tree survey and AGREE any actions.</p>
14.	<p>Skate Park – New Surface Damage</p> <ol style="list-style-type: none"> a) To NOTE the clerk approved emergency repair works to the new skatepark surfacing due to football club vehicle damage – costs approximately £800 plus VAT. b) To NOTE the football club are investigating the possibility of moving one of their floodlights and re-marking the vehicle route to improve vehicle access around the vulnerable section of the skate park.
15.	<p>High Street Greens Parking Damage</p>

	<p>a) To NOTE that a van was reported parked on the High Street Greens which has caused some damage.</p> <p>b) To NOTE the clerk has contacted the companies involved and is waiting for a response.</p>
16.	<p>Fence damage</p> <p>a) To NOTE the University Allotment fence was damaged by a vehicle last month. This should be paid for by the insurance due to the individual involved coming forward.</p> <p>b) To NOTE the gate at the Croft allotments has been damaged due to trespassers climbing over it and it is recommended that the gate is replaced with a palisade type gate to deter climbers.</p> <p>c) To NOTE the clerk is seeking quotes for the University Allotment fence, the Croft Allotment gate and for the London Road fence due to the same type of fencing required.</p>
17.	<p>Items to note or for future consideration.</p>
18.	<p>Date of next meeting To CONSIDER changing the date of the next meeting to April 9th 2024 instead of the scheduled April 2nd 2024 which is the day after Easter bank holiday which would mean preparing for the meeting over the Easter weekend.</p>
19.	<p>Exclusion of public and press RESOLVE to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the following items.</p>
20.	<p>Transport Hub</p> <p>a) To NOTE there has been a delay to the Transport Hub draft design for pre-application because the topographical survey of the land needs to be extended to include the whole station parking area – not just the jointly owned land.</p> <p>b) To NOTE the council has received a quote for an extension of the topographical survey using the supplier of the original survey.</p> <p>c) To DECIDE whether to get additional quotes for the topographical survey or agree to extending the survey with the original supplier.</p> <p>Confidential document circulated.</p>
21.	<p>Sick Leave – contracts</p> <p>a) To discuss an anomaly in the staff contracts regarding sick leave and AGREE a course of action.</p> <p>Confidential document circulated.</p>
22.	<p>Close of Meeting</p>