

MORETON-IN-MARSH TOWN COUNCIL

	<p>MINUTES Allotment & Cemeteries Committee Meeting 11th January 2024 at 6.31pm Council Offices, Old Town, Moreton-in-Marsh GL56 0LW Telephone: 01608 651448 clerk@moretoninmarchtowncouncil.gov.uk www.moretoninmarshtowncouncil.gov.uk</p>
---	--

Present: R Mason, P Allen, E Carter, R Harris

In attendance: Deputy Clerk & 3 members of the public

ITEM	TITLE
1.	Apologies were RECEIVED and ACCEPTED from Councillors M Berry, E Viviani and M Swift
2.	Declarations of Interests and Dispensations a) No declarations of interest were RECEIVED on any items on the agenda b) No requests for dispensation were made relating to items on the agenda
3.	The following Minutes were APPROVED: 1. 2nd November 2022. Proposed RH Seconded RM. 2 in favour 2 abstentions 2. 14th November 2023. Proposed RM Seconded RH. 2 in favour 2 abstentions
3.	Cemeteries 1. Report from Cemetery Advisor The Pillbox is free from Ivy ready for work to commence in Spring. DC to obtain a quote for materials to enable council workman to complete renovation. The hedge on A44 is well maintained and thanks given to council workman for ongoing maintenance and the boundary with the nearby business park is neat and tidy. Work is carrying on lifting the canopies of overhanging trees in the last two avenues in Top Cemetery and work should be completed by the next meeting. Path maintenance to be considered in 2025/26 council budget There have been no complaints regarding Cemeteries since the last meeting. The strip of land on the East side of the Top Cemetery and football club ground which was uneven and historically filled in by excess soil from funeral directors and memorial masons does not require anymore filling in. 2. Any other business relating to town cemeteries - None
4.	Policies

	<p>The following Policies were REVIEWED and RECOMMENDED to council to APPROVE:</p> <ol style="list-style-type: none"> a. Memorial Safety Policy. Proposed PA. Seconded RM. All in favour b. Bee Keeping Policy. c. Proposed RH. Seconded RM. All in favour d. Hen Keeping Policy. Proposed RH. Seconded RM. All in favour e. Keeping of Rabbits on Allotment Policy. Proposed RM. Seconded RH. All in favour f. Pond Policy. Proposed RM. Seconded RH. All in favour
<p>5.</p>	<p>Allotment Reports</p> <ol style="list-style-type: none"> 1. University Site <ol style="list-style-type: none"> a. Report from Site Representative There are currently 7 vacant plots on the site. The main entrance gate does not close properly and council workman requested to take a look to see if any work required. DC asked of the possibility of the Site Reps having access to tenants email addresses so they could be contacted directly. b. Any other business related to site The levelling of the central path, control/maintenance of vacant plots and water trough maintenance to be looked at in 2024/25 Budget 2. Croft Site <ol style="list-style-type: none"> a. Report from Site Representative There had been 6 reported break-ins, theft and vandalism from sheds on the site and tenants had been requested to report to the Police. Advice from the Police on recent break-ins from around the immediate area on allotment sites had been circulated to all allotment tenants on all sites. There had also been reports of anti-social behaviour on the site. A request was made to send a reminder to tenants to remember to lock the vehicle gate onto the site when entering and leaving and also lock the Cotsmore Close gate entrance into the site as this is not part of the Public Right of Way (PROW). b. A visit to the plot to where ground bees have been reported and look at the issue with the neighbouring apple tree was suggested to be on 26th, 27th or 29th April. DC to write to the tenant offering any of the agreed dates. c. As reported in the site representative report and after complaints from tenants on anti-social behaviour resulting in damage to buildings/equipment, the following action to be taken: <ul style="list-style-type: none"> • Notices on the entrances to the site from Evenlode Road and the fields backing onto Croft Holm on PROW advising that only tenants have access over the allotments. • Place a notice on the Cotsmore Close gate entrance advising this is only for use by tenants and the gate must be locked by tenants who have a key. • DC to advise tenants by email that the vehicle gate must be closed when entering and leaving the site. d. Any other business related to site – Bee keeping on the site was discussed and the best place for siting some hives. A tenant may in due course submit an application to relocate some hives to her plot 3. Hospital Road Site <ol style="list-style-type: none"> a. Report from Site Representative

	<p>There are currently 2 vacant plots. No complaints had been received from tenants on any site/plot matters.</p> <p>b. It was NOTED the North boundary hedge has been cut by volunteers and council workman.</p> <p>c. It was NOTED that the Deputy Clerk had not written to a plot holder to remove broken glass and two encroaching nut trees near the Public Right of way as the plot was vacant and had been given up by the previous tenant some time ago. It was DECIDED to remove the glass immediately and arrange disposal. The site representative agreed to look at the trees and carry out the necessary work.</p> <p>d. Any other business related to site – Site representative had received complaints regarding the state of the PROW footpath which runs adjacent to the site. Advised any complaints need to be referred to PROW officer at Gloucestershire County Council as they are responsible for maintenance of PROW.</p>
6.	Any other items to be put forward for the next meeting - None
7.	Date of Next Meeting 7 th March 2024
8.	Close of Meeting 8.20pm

Signature.....

Date.....